



2017 APA LA Annual State Conference: REGISTRATION FORM

New Orleans, LA

New Orleans City Park

*The Pavilion of the Two Sisters
3 Victory Avenue, NOLA 70124*

THE REGISTRATION PROCESS

You may register online at either the APA LA 2017 State Conference Event page: www.planning.org/events/eventmulti/9116041/ OR by the LA Chapter webpage: www.louisianaplanning.com/site/conference2017 You may also register by mail by completing this form and sending it to Mr. Alan Clarke, APA Louisiana Chapter, P. O. Box 29673, Shreveport, LA 71149. Sorry, we cannot take registrations by phone. Please register only once. There is a \$25 fee for paper registration and online registration is encouraged.

If we cannot verify your APA membership when you register, you will be charged the nonmember rate. If you are not an APA member, create a nonmember account to register. (Or join APA and save \$25!)

The email address you provide on the registration form will be your email address of record for APA LA communications. If, at any point during the process, you have questions about how to register, please email Mr. Alan Clark, at aclarke@louisianaplanning.com before proceeding. We'll be glad to answer your questions.

DEADLINE DATE: Registrations after February 14th will be charged an additional \$25 late fee.

WHAT'S INCLUDED?

Conference registration includes two breakfasts, all sessions, keynote and awards luncheons (full paid registration only), and two drink tickets to the opening reception.

CONFERENCE REFUND POLICY

A full refund for registration fees, mobile workshops and event tickets is available through 2/14/2017, less a \$25 processing fee. **No refunds will be available after 2/14/2017.** Conference registration is transferable to another APA LA Chapter member.

CONFERENCE RATES THROUGH FEBRUARY 14TH

Category (please check applicable box(es))		
	APA/APA LA Member	\$200
	Non-Member	\$225
	Planning Commissioner, full conference	\$150
	Planning Commissioner Training Only	\$75
	Student (Full Time) or Retiree	\$75
	Paper Registration Handling Fee (charged by APA LA)	\$25
	Late Fee for Registration AFTER 2/14	\$25

MOBILE WORKSHOP OPTIONS

Mobile workshops are available at the following cost in addition to the registration fee. Please check which mobile workshop you would like to attend.

Mobile Workshop Selection		
	No. 1 - Streetcar Tour, Medical Facilities	\$35
	No. 2 - Bike Tour, City Park Innovations	\$35

Please mail checks, reserve with Purchase Orders, or Sponsorship to:
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APA Louisiana Chapter
P. O. Box 29673
Shreveport, LA 71149



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ORDER FORM *(please print):*

Name:	
Name for Badge:	
Company/ Agency:	
Address:	
City, State Zip:	
Email:	
Phone:	
	Check payable to "APA Louisiana Chapter"
	Reserve with Purchase Order No. and pay by agency-issued check
	Sponsorship Registration (Diamond/Platinum/Gold)

PAYMENT SUMMARY [INSERT AMOUNTS]

Registration fee	
Paper registration fee (Additional \$25 as per APA LA)	
Mobile workshop	
Extra tickets for luncheons/opening reception (\$35)	
TOTAL:	

CONFERENCE HOTELS

There is no official conference hotel associated with this conference. A list of hotels is provided as an attachment to this registration form to assist conference attendees that may need lodging. The APA LA will also be gathering information on ride share options from these hotels to the conference site.

LIST OF HOTELS:

*Nightly rates for March 7, 2017 from hotels.com.

Hotel Name	Nightly Rate*	Address	Phone
Astor Crowne Plaza	\$135	739 Canal St.	(504) 962-0500
Royal St. Charles	\$149	135 St. Charles Ave.	(504) 587-3700
Courtyard	\$169	124 St. Charles Ave.	(504) 581-9005
Marriott	\$249	555 Canal St.	(504) 581-1000
Sheraton	\$249	500 Canal St.	(504) 525-2500

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