



Reduced AICP Exam Fee Scholarships 2015

The AICP Exam Fee Scholarship program was established to offer assistance to individuals who may defer taking or are unable to take the AICP exam because of the cost. We encourage you to submit names of individuals from your chapter with financial barriers to becoming AICP members.

Scholarship recipients pay reduced fees to AICP as follows:

- First time AICP applicants: \$145 (combined \$70 application and \$75 exam fee)
- Previously approved AICP applicants: \$75 (exam fee only)

To take advantage of this program for 2015:

- Identify qualified individuals (using word of mouth and/or chapter newsletters to promote this initiative). We suggest that those who think they might qualify send you a brief letter or note showing how they meet the criteria listed below.

Once you have selected the individual(s) for the reduced exam fee, please send the name(s) and APA ID number(s) to the attention of Eric Roach at eroach@planning.org. **The names must be received by January 30, 2015 for the May 2015 testing window.** The deadline for the November 2015 exam will be emailed to you in July.

- Once we receive a Scholarship recipient's name and we verify availability of the chapter's scholarship(s), we will inform you. It is your role to inform the recipient.
 - We will then preset the candidate's application type to "SCHOLARSHIP" so they are charged the \$75 exam fee when they register to take the exam.
- If a scholarship applicant has already paid the \$425 exam fee, we will refund it. Refunds generally take up to five weeks to process.

Please note that the awarding of a scholarship does not guarantee that a recipient will be approved to take the AICP Exam. The exam application will be evaluated like any other.

- Please keep the nomination/selection of scholarship recipients strictly confidential.
- The number of scholarship awards allocated per chapter is listed in the following chart. **Please note that the slots are for the calendar year 2015 and cover both the May and November testing windows.**

Reduced AICP Exam Fee Scholarship Selection Guidelines

Applicants submit a written explanation of financial hardship (including financial hardship caused by a budget cutback in a firm or agency), which necessitates the request.



- Members of minorities should be given preference.
- The applicant(s) selected will be otherwise unlikely to take the exam without the reduced fee.
- The applicant's employer will not subsidize the exam fee.

It is ultimately up to each chapter PDO to decide what constitutes financial hardship. The guidelines above merely provide the general framework. The final scholarship recipient selection rests with the PDO and is final.

Reduced AICP Exam Fee Scholarship Slots: 2015

<u>Chapter</u>	<u>Total Allocated Per Chapter</u>
Alabama	1
Alaska	1
Arizona	1
Arkansas	1
California	8
Colorado	2
Connecticut	1
Delaware	1
Florida	4
Georgia	1
Hawaii	1
Idaho	1
Illinois	3
Indiana	1
Iowa	1
Kansas	1
Kentucky	1
Louisiana	1
Maryland	1
Massachusetts	2
Michigan	2
Minnesota	1
Mississippi	1
Missouri	1



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National Capital Area	1
Nebraska	1
Nevada	1
New Jersey	2
New Mexico	1
New York Metro	2
New York Upstate	1
North Carolina	2
Northern New England	1
Ohio	2
Oklahoma	1
Oregon	1
Pennsylvania	2
Rhode Island	1
South Carolina	1
Tennessee	1
Texas	3
Utah	1
Virginia	2
Washington	3
West Virginia	1
Western Central	1
Wisconsin	1