

POSITION: Trail Planner Baton Rouge Recreation and Parks Commission

SALARY: \$51,030.34 annual starting plus full benefits. This is a six-month introductory appointment. Satisfactory completion of introductory period is required prior to full-time staff appointment.

REQUIREMENTS: Graduation from an accredited 5-year college or university in Landscape Architecture or closely related such as planning, Architecture or Civil Engineering; LA Licensed Landscape Architect (or eligible for reciprocity) or LA Licensed Architect or LA Licensed Civil Engineer; Certified Professional in Recreation and Parks (CPRP) preferred; Valid LA Driver's License; 5 years professional experience or 3 years trail planning experience; Thorough knowledge of principals & practices of trail planning, design & planning processes; Knowledge & experience in planning, designing & constructing trails and trail head facilities, including bidding projects; Knowledge of research methods & use of recreation data; Knowledge of procurement, specification & report writing; Ability to work with diverse groups individually and with the public in public planning forums; Ability to estimate & track project cost; Ability to follow and implement BREC's connectivity multi use path master plan; Ability to manage planning and design consultants; Ability to develop bid packages for new trail facilities or improvements to existing; High degree of interpersonal & communication skills along with basic ability to supervise and ability to stay focused on job responsibilities

DUTIES: Manages projects constructed by CIP and/or contractors; Prepares planning studies and design solutions for trail projects; Serves as project manager including managing projects designed by outside consultants; Prepares construction drawings and specifications for bidding projects; Performs construction administration for trail and park projects; Participates and works with public input in design of projects; Calculates cost estimates; Manages project funds; Works to obtain right of way for connectivity trails; Develops design and maintenance criteria based on objectives and physical analysis; Performs physical analysis of sites; Conducts studies and analyses of socioeconomic and demographic data; Interprets topographic and other survey information, aerial photographs, etc.

<http://www.brec.org/index.cfm/page/2964>

BREC

6201 Florida Blvd., Baton Rouge, LA 70806

Phone: 225-272-9200, Monday through Friday, 8 a.m. to 5 p.m.