

# Job Announcement

*City of Baton Rouge/Parish of East Baton Rouge*

**Job Title:** SENIOR PLANNER

**Type of Vacancy:** Open Competitive  
Conditional

**Job Opening No.:** 2019399-5

**Job Code:** 1060

**Work Location:** Planning Commission

**Starting Annual Salary:** \$43,618

**Pay Grade:** 2220

**Application Dates:** 05/24/2019 – 06/06/2019

**Application Times:** Friday 12 Noon - Thursday

**NOTE:** Applicants using education to qualify for any job MUST attach a copy of their degree or transcript to their application at the time of applying. Applicants applying for any position that requires an official certification MUST attach a copy of that certification at the time of applying. Applicants MAY use experience as a substitution only if the minimum requirements indicates such.

## GENERAL DESCRIPTION

Performs responsible professional planning work of an advanced level in the overall City-Parish planning program with limited supervision of an employee of a higher classification. Work involves the coordination of a major divisional function. May review rezoning applications, and modifications to the zoning ordinance. Assists in the supervision, review, and implementation of development regulations. Assists in the development of policies and administrative procedures. Serves as a section leader and leads subordinate employees in subdivision planning, zoning, long range planning, or economic development activities. Senior Planners are distinguished from Planner IIs by their leadership roles in the respective sections. Perform other duties as assigned

## MINIMUM REQUIREMENTS

### EDUCATION AND EXPERIENCE

A master's degree in planning or related field (e.g. Architecture, Environmental Science, Geography, Landscape Architecture, Political Science, Public Administration, Sociology) and two years of experience in urban or regional planning OR a bachelor's degree in planning or a closely related field (e.g. Architecture, Environmental Science, Geography, Landscape Architecture, Urban Forestry, Political Science, Public Administration, Sociology) and four years of experience in urban or regional planning. Six months of supervisory experience required (may include project management supervision).

### SUBSTITUTIONS

Any equivalent combination of education and experience.

### CERTIFICATIONS/LICENSES

None.

### OTHER JOB ASPECTS

None.

### SELECTIVE CERTIFICATION

None.

### EXAMINATION

Score derived from application grading.

### APPLICATION NOTE

In your employment application, please include detailed information such as software and equipment used, documents produced, fiscal or legal duties performed, types of customer service provided, decisions made, guidelines followed, supervisory duties, etc. Failure to provide an adequate description of your job duties may result in your application being REJECTED.