

## **PLANNER II - ST. BERNARD PARISH GOVERNMENT**

**TITLE:** Planner II

**SALARY RANGE:** \$40,000-\$47,000

**DEADLINE FOR SUBMISSION:** November 20, 2014

**DESCRIPTION:** Work involves assisting in the development and implementation of long-term recovery plans for St. Bernard Parish as coordinated by the Parish's Department of Community Development. This work will include preparation of technical research and reports, collection and analysis of data, development of geographical information system data and analysis, presentations of work products to local agencies and public bodies, administrative duties related grant administration under the Community Development Block Grant (CDBG) program and other duties as assigned. Current recovery planning projects expected to be the focus of this work include development and implementation of the new St. Bernard comprehensive plan, revision of the Parish zoning ordinance and map to implement the plan, development of subarea plans for target neighborhoods to encourage and direct redevelopment and recovery, collection of geographical information to help identify and track recovery progress, and development and implementation of strategic plans to address high priority recovery and redevelopment issues.

Employment for this position will be for a three year period under a special Hurricane Katrina/Rita CDBG Planning Capacity Grant awarded to St. Bernard Parish by the Louisiana Office of Community Development-Disaster Recovery Unit. Permanent employment following the grant will be determined at a later time. These special grant funds were allocated by Congress through the U.S Department of Housing and Urban Development and are intended to help impacted communities address planning issues resulting from these hurricanes in accordance with the State of Louisiana's approved Action Plan.

**QUALIFICATIONS:** Master's Degree in Urban and Regional Planning or a related field preferred. Certification by the American Institute of Certified Planners (AICP) is preferred. Minimum of three (3) years of planning experience is required with experience in CDBG a plus. Proficiency in data analysis and geographical information system analysis is required.

Interested candidates should submit a cover letter and resume by email, regular mail or fax to: Gretchen Smith, Human Resources Department, St. Bernard Parish Government, 8201 W. Judge Perez Drive, Chalmette, LA 70043, [gsmith@sbsp.net](mailto:gsmith@sbsp.net), (504) 278-4257 (tel), 504-278-4264 (fax).

The duties listed above are intended only as illustrations of the various types of work that may be performed. The omission of specific statements or duties does not exclude them from the position if the work is similar, related or a logical assignment of the position.

St. Bernard Parish Government is an equal opportunity employer and does not discriminate on the basis of race, color, religion, national origin, sex, age, or handicap.