

Zoning Administrator

The ***City of Monroe*** seeks an experienced planner in both planning and zoning administration functions. Reporting to the Planning and Zoning Director, the position is responsible for the effective administration of the City's zoning and subdivision ordinances.

Qualifications:

Bachelor's degree in planning or other related field and two years experience, including one year in a supervisory capacity. Pertinent graduate work may be substituted for experience on a year to year basis; AICP certification desirable; comprehensive knowledge of the zoning ordinance; considerable knowledge of research techniques; good knowledge of current building and construction practices and legal procedures relating to enforcement of ordinances. Ability to organize and present research data effectively in oral and written form; ability to communicate with other professionals, various governmental officials and the general public. Performs extra work as required.

If interested, please contact: Joanne C. Poret, AICP at joanne.poret@ci.monroe.la.us